



KARNATAKA INSTITUTE OF OPEN SCHOOLING (KIOS) HUBBALLI KARNATAKA

[Approved by NCT &MHRD of New Delhi.]

2nd Floor Old Income Tax Office Vidyanagar, Hubballi, cell: 9916960309

kioshubli2016@gmail.com

phone : 08364254266

1	Name and Address of the Applicant	
2	Name and Address of the proposed Study:	
	a. Centre with Pin Code	
	b. Phone No. with STD Code:	
	c. Fax No. :	
	d. E-Mail I.D:	
	e. Name of the Contact person :	
3	Programmes applied for :	
4	Details of the Applicant Institute/College/ Society/Trust (please attach relevant documents)	
5	Type of Proposed Study Centre :	
	a. Government /Private:	
	b. If Private Registration No. of the Society/Trust :	
	c. Date of Renewal (if applicable) By. Laws of the Society/Act	
6	Infrastructural details :	
	a. Nature of premises : owned / Rented / Leased (enclose document) Covered area in Sq. Mt.	
	b. Year of Establishment :	
	c. Type of Registration :	
	d. Approval of building plan :	

7) Details of class rooms available:

S.No.	Class Room Details	Area in Sq. Feet	Seating Capacity

8. Details of Labs available:

S.No.	Lab Details	Area in Sq. Feet	Seating Capacity

9	Equipment (enclose list) :	
10	Details of Library Facility :	
	a. Books :	
	b. Reference Books:	
	c. Journals & Periodicals:	
	a. Approval of building plan :	

Date:

Place

Signature with seal of organization

Checklist for Submission of Application Form

S. No.	Particulars	Yes	No
1	Memorandum / Details of Society, Trust or Company		
2	Resolution of Society, Trust or Company for becoming Study Centre		
3	Address proof of Institution (Lease Deed / Rent Agreement / Sale Deed / Ownership Documents)		
4	Audited Balance Sheet of Previous two years		
5	PAN Number of the Institution		
6	Floor Plan / Layout Map of the Institution		
7	Photograph of the Institution, Classrooms, Lab, Library, Reception		
8	Photo' ID Proof of Head of Institution		
9	PAN Number of Head of Institution		
10	One Coloured Photograph of Head of Institution		
11	List of Computers with Configuration Details		
12	Bio data of Study Centre Co-ordinator		
13	Bio data of Academic Faculty along with the copy of their self attested educational certificates		
14	Self Declaration Form (to be typed on Rs 100 on 100/- INDIAN Non-judicial stamp paper) duly signed by Notary		